

In advance of the program, CREW Orlando's leadership wants to provide you with information and a few guidelines that we ask you strictly abide by at this in person event:

1) All attendees must wear a **mask or face covering at all times** during this event. Lunch will be pre-packaged and available for attendees to take with them as they leave the venue.

2) **In order to attend this event, each in person attendee must execute a COVID-19 waiver form, which can be viewed here:**

https://crewnetwork.formstack.com/forms/crew_orlando_global_covid_waiver.

You can either electronically execute this waiver in advance (in which case you will be asked to confirm that the statements contained therein are true upon entry), or deliver the executed form to the attendee at the registration desk. To avoid delay at entry, we recommend executing in advance.

Among other things, the waiver form requires that the attendee confirm the following:

- a. The attendee has not traveled internationally in the past 14 days;
- b. The attendee has not traveled to a highly impacted area within the United States in the past 14 days;
- c. The attendee does not believe that he/she has been exposed to a person with a confirmed or suspected case of COVID-19;
- d. The attendee is not currently awaiting test results from a recently administered COVID-19 test;
- e. The attendee has not been diagnosed with COVID-19 and not yet cleared as noncontagious by state or local public health authorities;
- f. The attendee is not experiencing symptoms of COVID-19 (such as cough, shortness of breath, or fever).

In the event any of the above statements are not true upon entry to the Citrus Club, you are not permitted to attend this event. Please contact creworlando@crewnetwork.org in the event you must cancel due to the above and a refund will be promptly issued.

3) **Due to limited capacity in elevators and potential entry lines to process registration and waivers, please plan to arrive early to avoid missing any portion of the program.**

4) We ask all attendees to adhere to the following guidelines at the Citrus Club:

- a. If not already, please become familiar with the Center for Disease Control and Prevention (CDC) guidance to avoid the spread of COVID-19, including mask wearing and social distancing. Please follow this guidance and follow all instructions of CREW Orlando while at the Citrus Club.
- b. Networking will be extremely limited at this event. In the event you would like to network with any attendees, we recommend that you take your lunch to a location outside of the building after the program concludes and network while enjoying your lunch to go.
- c. Please do not greet fellow attendees by hugs or handshakes. We recommend waving.
- d. Please do not circulate business cards. We recommend you utilize CREWbiz to exchange contact information between CREW members, or e-mail or text images of business cards.
- e. Please do not remove your mask during this event. If you must remove your mask, please exit the room to do so.
- f. Individual seats will be placed at least 4 feet apart.

5) The Citrus Club has implemented enhanced safety precautions in light of the COVID-19 pandemic at their facility. To view these precautions, please [click here](#).

In the event you have any questions in advance of attending, please contact creworlando@crewnetwork.org.